



MIAMI BEACH

Announcement of Open Position

PROPERTY MANAGEMENT CONTRACTS COORDINATOR

\$42,300.70 ANNUAL SALARY

Open: 03/20/2006 8:30 A.M.

Close: Until Filled

NATURE OF WORK

This is responsible administrative, sub-professional and technical work in the City's Property Management Division.

MINIMUM REQUIREMENTS

College level courses in civil engineering and extensive experience in sub-professional engineering or construction work. Experience can substitute for education on a year-for-year basis. A valid Florida's Driver's license.

TO APPLY

E-Mail two (2) detailed resumes by close date to:

jobs@miamibeachfl.gov

or via mail to:

MIAMI BEACH CITY HALL
Human Resources Department
ATTENTION: HRS-PMCC
1700 Convention Center Drive
Miami Beach, FL 33139

FAXES NOT ACCEPTED

CLASS NO: XXXX

UC NO: XXXXX

EOE/AA/ADA/VET PREF